



Media Research Group Awards 2020 – Master Entry Form

Name of organisation (as it should appear in any publicity):

Name of category/ies being entered (including number i.e. C1, C4 etc):

Name of entry (if applicable) and number if submitting multiple entries per category:

Contact details

Please supply contact details for the primary contact who takes responsibility for this submission.

Name:

Company:

Job title:

Address for correspondence:

Postcode:

Country:

Email:

Telephone:

Confirmation

As primary contact, I confirm that:

- The submission statement is true and a fair representation of the work carried out
- All parties involved have given their permission for us to enter the Awards
- I have read and agree to the Terms & Conditions and How to Enter

Date:

How to Enter (see also Terms & Conditions)

Please email your completed Master Entry Form & Submission Form(s) by no later than 5pm to Frances Revel, frevel@researchbods.com on Friday 14th August 2020.

Please put the category name in the subject line of your email and include any supporting evidence you deem appropriate.

Please entitle the file name of your Submission document(s) in the following format

CategoryNo_Organisation_ENTRYNo

e.g. C1_Metro_ENTRY1. Only those entries named correctly will be accepted.

Entry checklist

- A copy of this completed Entry Form
- A copy of the completed Submission Form(s) ONE MUST BE COMPLETED FOR EACH ENTRY
- Have you made a copy of your entry for your records?

Payment

There is an entry fee of £99 + VAT per entry (except C5 Rising Star – free of charge to enter) and you will be invoiced following your submission. All payments must be made by **5pm on Friday 2nd October 2020**, before the announcement of the shortlist the following Friday.

Please supply an invoice address

Name:

Address:

Postcode:

Country:

Email:

Telephone:

Essential dates

Submissions deadline: 5pm on Friday 14th August 2020

Judging: September 2020

Finalists announced: Friday 9th October 2020

Awards Ceremony: Late November / early December 2020 (Date TBC so please check MRG.org.uk for updates)

Terms & Conditions

- Entrants must employ at least one member of the MRG at the time of submission.
- You must nominate a primary contact on this Entry Form who will take overall responsibility for the entry. The primary contact must ensure that permission to enter the awards is obtained from all parties involved in the submission
- Your entry must be emailed to Frances Revel (frevel@researchbods.com) using a correctly named Entry Form and Submission Form (also available to download from our website) by **5pm on 14th August 2020.**
- Entries failing to meet the word count, deadline or address the key criteria will not qualify
- Entry forms must not exceed 1MB in size
- We do accept multimedia files as part of a submission (video etc.) – large files need to be uploaded to a third party site (e.g. Hightail) and accessible via a URL link in the submission form
- The judges' decision is final and the panel will not enter in to correspondence about them.
- The judges may require finalists to present their entry.
- Judges are aware that entries may contain sensitive information and content will remain confidential. Specific permission to publish any information at a later date will always be sought from the entrants.
- It is permitted to enter multiple times in any category, however, each entry is charged separately.
- Failure to pay your invoice by 5pm on Friday 2nd October 2020 will cancel your entry.

Data Protection: The Media Research Group

The Media Research Group processes the information provided by members to enable it to carry out its activities in accordance with its objectives and for its administrative purposes.