Position: Co-Teacher, Distance Learning, Hybrid Learning Support (PreK)
Campus: Elementary School
Reporting to: Principal, Daniela Rubio   **Compensation:** $36,700 + benefits

Austin Achieve Public Schools is a tuition-free, open-enrollment public charter school preparing East Austin youth to attend and excel at the nation's top colleges and universities. Teachers play an essential role in the success of Austin Achieve scholars, as high-quality teaching is the key to student achievement. Additionally, teachers and staff will play a critical role in the development of the school's culture and educational philosophies.

Essential Duties and Responsibilities:

- Arrive on time for all scheduled events/opportunities.
- Attend professional development training with elementary school teachers before the beginning of the school year and throughout the year.
- Attend weekly staff meetings and school events.
- Serve as a positive adult mentor for scholars.
- Assist lead teacher and other co-teachers with material preparation, behavior and breaks during in-person learning
- Assist the lead teacher with creation of high-quality distance learning videos and content for students to complete while learning at home
- Assist lead teacher in preparing instructional materials, classroom bulletins, and other educational displays.
- Work closely with students and reinforce skills introduced by the teacher.
- Teach individual students and small groups (e.g., help them prepare assignments or explain material they do not understand); assist with independent work.
- Ensure that specific materials and supplies are ready for classroom use.
- Operate classroom technology such as projectors, Chromebooks, and tablets.
- Serve as a substitute teacher when needed.

- Perform clerical duties such (recording attendance/grades and duplicating/laminating material).
- Assist children in eating or using the bathroom when necessary.
- Provide first aid and care for sick children, as necessary.
- Support school operations related to COVID-19 safety measures including taking children's temperature and conducting health screening surveys (distance or in person, as needed)
- Clean classrooms or eating areas.
- Call parents/guardians to discuss students' progress or disciplinary problems.
- Other duties as assigned

Qualifications:

- Deep-seated belief in the mission and vision of Austin Achieve
- Be willing to do "whatever it takes" to ensure all scholars learn
- Reflect on your own practices and model a "growth mindset."
- Experience in working in a team or as part of a teacher partnership inside the classroom
- Experience in collaboratively developing and implementing lessons and unit plans.
- Experience with Early Childhood Education and/or knowledge of best practices in Early Childhood classroom setting.
- Flexibility while adjusting to the school's schedule and program changes throughout the school year based on student needs.
- Desire to teach with technology and innovative practices.
- Native Spanish fluency is preferred but not required.
- Bachelor's degree is preferred.

Note: This position is only guaranteed for the 2020-21 school year. The need for this role will be re-evaluated at the end of the school year.

**To apply, please submit a letter of intent and resume online at
https://austinachieve.org/careers/**