

**Position:** Upper Elementary Teaching Fellow

**Campus:** Elementary School

**Reporting to:** Greta Kewdar, Upper Elementary School Principal

Austin Achieve Public Schools is a tuition-free, open-enrollment public charter school preparing East Austin youth to attend and excel at the nation's top colleges and universities. Teachers play an essential role in the success of Austin Achieve scholars, as high-quality teaching is the key to student achievement. Additionally, teachers and staff will play a critical role in the development of the school's culture and educational philosophies.

**Essential Duties and Responsibilities:**

- Serve as a positive adult mentor for students
- Work as part of the instructional team to design, deliver, and assess the Austin Achieve curriculum based on the TEKS.
- Administer Interim Assessments at least two times a year to track student readiness and progress
- Use data from on-going assessments (formal and informal) to impact future instructional decisions
- Design a syllabus detailing course goals, learning objectives, and scope and sequence to be given to students during the first week of class
- Attend professional development training before the beginning of the school year and during non-instructional days/times
- Utilize the knowledge from professional development in order to improve instructional practices in the classroom
- Attend weekly staff meetings, parent conferences, and school events
- Participate and assist in the supervision of all activities and functions dealing with the class and the student body as a whole
- Maintain a timely class record of assignments and grades in the Austin Achieve Student Information System (SIS)

**Qualifications:**

- Deep-seated belief in the mission and vision of Austin Achieve
- Be willing to do "whatever it takes" to ensure all students learn

**Required Experience:**

- Previous success working with second language learners and students from low income and underrepresented backgrounds

**Statement of Non-Discrimination:** In keeping with our beliefs and goals, no employee or applicant will face discrimination/harassment based on race, color, ancestry, national origin, religion, age, gender, marital/domestic partner status, sexual orientation, gender identity, disability status, or veteran status. People of diverse backgrounds are strongly encouraged to apply.

- A minimum of two years of teaching experience
- Current Texas credential in the subject area applying for (or information indicating your eligibility to receive one).
- Hold all students to the highest expectations in order to ensure college readiness
- Ability to use data to inform instructional practices
- Excellent classroom management and teaching skills
- Experience in collaboratively developing lesson and unit plans
- Strong computer skills and desire to teach with technology
- Native Spanish fluency desired but not required

### **About Austin Achieve:**

- Austin Achieve believes strongly in “teacher leadership.” While all teachers are encouraged to apply, teachers specifically interested in school leadership will have unique opportunities at Austin Achieve as we continue to grow a new grade level each year.
- All new and returning teachers will have the opportunity to apply for a competitive “lead teacher project” in which teachers are invited to submit a project proposal to be completed over the summer. These projects will primarily be curriculum design-focused, but all projects will be considered. Teachers whose proposals are selected will be compensated for their time and efforts.
- The leadership team is committed to supporting the use of technology. Teachers are provided a Macbook and can expect all scholars to have a Google Chromebook. Additionally, Austin Achieve will use online tools to track student mastery. Teachers are encouraged to incorporate technology into their daily lessons.
- The Austin Achieve school year has 190 days, and a typical day runs from 7:15 AM to 4:45 PM, dependent on campus.
- Additionally, teachers are strongly encouraged to lead or participate in after-school activities (ranging from tutoring to clubs) at least once a week.
- Master schedules are designed to allow for as much collaborative planning time as possible.
- Middle and high school teachers can expect to have two free periods (or the equivalent for elementary level teachers) daily for this purpose.

**Please visit [austinachieve.org/careers](https://austinachieve.org/careers) to submit your application, including a letter of intent and resume.**

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